

11-30-2007

Board of Trustees Meeting Minutes 2007-11-30

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
November 30, 2007

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Cedar Point Center Conference Room on the Firelands campus on November 30, 2007: Mike Marsh, Chair; Brady Gaskins, John F. Harbal, Stephanie Imhoff, Daniel Jacoby, John Moore, Bill Primrose, Debra Ryan, J. Robert Sebo, Fran Voll, and Michael Wilcox.

Also present: President Sidney Ribeau; Pat Pauken, Faculty Representative to the Board; Kim Fleshman, Administrative Staff Representative; Gina Ondercin, Graduate Student Representative; Judy Hagemann, Classified Staff Representative; Johnnie Lewis, Undergraduate Student Representative; Amie Gohlike, representing the Firelands Advisory Board; Shirley Baugher, Provost and Vice President for Academic Affairs; Linda Dobb, Executive Vice President and Secretary to the Board; Jim Smith, Vice President for Economic Development and Regional Growth; Edward Whipple, Vice President for Student Affairs; Sherideen Stoll, CFO; Thomas Trimboli, General Counsel, media representatives; and a number of observers.

Chair Marsh called the meeting to order at 11:15 a.m. The Board Secretary called the roll and announced that a quorum was present (11 trustees).

Mr. Marsh welcomed everyone to the Board meeting.

MINUTES

No. 8-2007 Primrose moved and Wilcox seconded that the minutes of the meeting of September 27, 2007 be approved as written.

PRESIDENT'S REPORT

Dr. Ribeau projected a video of the Chancellor's visit to the Bowling Green campus. The Chancellor requested a video be created while he was on campus and it is now posted on his website. The visit was a success. The Chancellor and the Governor have a lot of new and different ideas about Higher Education that they will be trying to implement in the future. Mr. Marsh thanked Dr. Ribeau for his time with the Chancellor.

COMMITTEE OF THE WHOLE

1. Implementation Guidelines for Classified Civil Service Modernization were discussed. Brief discussions were held regarding adopting the guidelines, and how BGSU will implement House Bill 187.

Implementation Guidelines for Classified Civil Service Modernization

No. 9-2007 Marsh moved and Harbal seconded that:

- Whereas, in December 2006, the Ohio General Assembly passed H.B. 187 and amended Ohio's civil service laws; and
- Whereas, H.B. 187 authorizes Ohio's public universities and colleges through their Boards of Trustees to adopt and implement policies and procedures applicable to civil service employees; and
- Whereas, this authority has been granted with the proviso that the Inter-University Council of Ohio create guidelines and standards that are to be used by the Boards of Trustees in adopting any rules concerning their own civil service employees; and

Whereas, those guidelines must—at a minimum—address classification plans; compensation plans; recruitment, selection and appointment processes; performance, discipline, and termination processes; layoff and reduction-in-workforce processes; paid leave, holiday leave, and benefits programs; and appeals processes; and

Whereas, the guidelines must also require that colleges and universities adopt any changes in a controlled, consultative, and incremental manner;

Therefore be it resolved that the Bowling Green State University Board of Trustees now adopts the Inter-University Council guidelines for implementation of H.B. 187.

2. Toledo School for the Arts sponsorship was discussed. Mr. Marsh called on Provost Baugher to discuss the sponsorship. The cost and time commitments were discussed in detail. There will be no financial commitment to BGSU with respect to this organization now or in the future. Mr. Wilcox asked about Board representation. It would be in our best interest to have someone from BGSU be on the Board, but not necessarily Dr. Ribeau due to his time commitments. The clause dealing with the President of the University sitting on the Board will be revised to read "the President or designee." Another revision will be added that states "there will be no financial commitment by BGSU as part of the plan." Subject to the amendments listed above, the Board approved the following resolution.

Sponsorship for the Toledo School for the Arts

No. 10-2007 Marsh moved and Wilcox seconded that according to the amended changes discussed above,

Whereas, in accordance with its terms, Chapter 3314 the Ohio Revised Code permits the establishment and operation of Ohio public community schools; and

Whereas, pursuant to such Chapter, the University is qualified to act as, and assume the role of "Sponsor" for a public community school; and

Whereas, the Governing Authority (the Board of Directors) of the Toledo School for the Arts ("TSA") is responsible for the management and operation of the TSA, an Ohio public community school, located in Lucas, County Ohio;

Whereas, pursuant to R.C. 3314.07, the TSA Board intends not to renew its sponsorship contract (as described in R.C. 3314.03) with its incumbent sponsor (the Toledo Board of Education) and has elected, in lieu thereof, to enter into a sponsorship contract with the University;

Whereas, after careful analysis and review, the University's administration has concluded that it would be in the best interests of both the University and TSA, and in the best interest of their respective students and faculty, for the University to assume the role of Sponsor for the TSA and, thereby, to increase the academic, research, and cultural collaborations and exchanges between the two institutions; and

Whereas, the University has further determined that working in collaboration with the TSA faculty and administrators, the TSA may serve as a host site for practical demonstrations of the University's teaching methods, education technology, and other teaching practices, as are included in the various curricula of the University dealing with teacher preparation that have been approved by the Ohio Board of Education.

Now Therefore Be It Resolved, that the President and the Provost (or either of them) are hereby authorized and directed to execute and deliver the attached Contract for the sponsorship of the TSA and to carryout such Contract in conformity with the requirements of R.C. 3314.03 and all other applicable provisions of Charter 3314 of the Ohio Revised Code;

Resolved, that the President and the Provost (or either of them) are hereby authorized and directed to execute and deliver the attached Academic Affiliation Agreement with the TSA that generally describes the prospective academic and instructional relationship of the parties and that such execution take place simultaneously with the execution of the Sponsorship Contract;

Resolved, that the President and the Provost (or either of them), be, and hereby are, authorized and directed: (a) to execute and deliver such other documents and instruments as are described herein or otherwise deemed necessary to carry out the sponsorship of TSA in such form as shall be deemed necessary or appropriate, and the execution thereof by either or both of the aforementioned, shall be conclusive evidence of the University's satisfaction therewith, and shall be binding on the University; (b) to perform all acts and to execute and to deliver all contracts, agreements, instruments and other documents that may be required to carry out the purpose of these Resolutions; and (c) to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents; and

Resolved, the actions of the President, the Provost, and other employees of the University, up to and including the date of this Resolution, to negotiate and otherwise act to perfect the University's sponsorship of TSA are hereby ratified, confirmed, and approved.

3. Authorizing the Sale of Certain Property in Bowling Green Research Park

No. 11-2007 Marsh moved and Harbal seconded that:

Whereas, the Board of Trustees is the owner, in trust for the benefit of the University, of certain real property and improvements sited thereupon located in the City of Bowling Green, Ohio, commonly known as Bowling Green University Research Park (collectively the "Research Park");

Whereas, University management has recommended the sale of certain property in the Research Park to ARGO-HYTOS, INC. (the "Property");

Whereas, such Property consists of approximately 3.0017 acres in the Research Park, commonly known and identified as LOT 4, a legal description of which is attached hereto and incorporated herein;

Whereas, University management has recommended that the Property be sold for the total price of \$225,127, and has represented to the Board that such price is fair and reasonable in the relevant market area under prevailing economic conditions;

Whereas, the sale and use of such Property are governed by the provisions of Amended Senate Bill 300 enacted by the 123rd General Assembly of the State of Ohio (1999-2000) (the "Act") and a certain *Declaration of Restrictions for BGSU Research Park*, executed by and between the University and the Ohio Department of Administrative Services in April and June of 1989 (the "Declaration"); and

Whereas, the Board has determined that the sale of the Property is in the best interest of the University and would further the economic interest and development of Wood County, Ohio.

Now Therefore Be It Resolved, that the President and the Vice President for Finance and Administration of the University (or either of them) may execute and deliver a sale and purchase agreement for the sale of the Property to ARGO-HYTOS, INC., subject to and in accord with the terms and conditions of the Declaration and relevant provisions of the Act;

- Resolved, that pursuant to the Act and such other authorities as may be vested in the Board under the Revised Code of Ohio, the University is hereby authorized to conclude the transaction described herein and convey title to the Property in the name of the Board of Trustees, provided that, the University has otherwise complied with all controlling provisions of law;
- Resolved, that the President and the Vice President for Finance and Administration, or either of them, be, and hereby are, authorized and directed: (a) to execute and deliver such other documents and instruments as are described in the sale and purchase agreement or otherwise deemed necessary to carry out the transactions contemplated therein, in such form as shall be deemed necessary or appropriate, and the execution thereof by either or both of the aforementioned, shall be conclusive evidence of the University's satisfaction therewith, and shall be binding on the University; (b) to perform all acts and to execute and to deliver all instruments that may be required to carry out the purpose of these Resolutions; and (c) to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents and instruments; and
- Resolved, the actions of the President, the Vice President for Finance and Administration, and other employees of the University, up to and including the date of this Resolution, to negotiate the sales price and otherwise act to sell and convey the Property are hereby ratified, confirmed, and approved.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

4. Easements granted by the State of Ohio on behalf of Bowling Green State University to the City of Bowling Green were discussed. New legislation from the Attorney General states that all easements from the State of Ohio expire after 25 years, therefore, one resolution for various renewals was put forth:

Easements Granted by the State of Ohio on Behalf of Bowling Green State University to the City of Bowling Green

No. 12-2007 Marsh moved and Moore seconded that:

- Whereas, the State of Ohio, acting through its Department of Administrative Services and on behalf of the University, has prepared the attached Easement Agreement (the "Agreement") for review by the University;
- Whereas, the Agreement extends until April 30, 2032 the term of six easements originally granted to the City of Bowling Green in 1979;
- Whereas, the University would benefit from the continuation of such easements that, among other things, allow for the provision of water, sewer, and electrical services to the east side of the main campus; and
- Whereas, University management has reviewed the Agreement and has recommended its approval by the Board of Trustees.

Now Therefore Be It Resolved, that the Board of Trustees hereby approves the Agreement;

- Resolved, that the President and the Vice President for Finance and Administration, or either of them, be, and hereby are, authorized and directed to execute and deliver the Agreement and to take other action deemed necessary to carry out the transactions contemplated therein and to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such Agreement; and

Resolved, the actions of the President, the Vice President for Finance and Administration, and other employees of the University taken up to and including the date of this Resolution with respect to such Agreement, are hereby ratified, confirmed, and approved.

5. Membership in the Short Term Common Fund was discussed. This will allow CFO Stoll an additional option in terms of short term deposits. It is common for institutions to be able to do this type of depositing, but BGSU had never participated.

Membership in and Investment Commonfund

No. 13-2007 Marsh moved and Wilcox seconded that:

Whereas, it is necessary to authorize Bowling Green State University ("the University") Membership in The Common Fund for Nonprofit Organizations ("Commonfund"), a New York Membership corporation;

Whereas, it is necessary to empower one (1) or more designated persons to, among other things, apply for Membership in Commonfund, open account(s) and execute transactions;

Now, Therefore, Be It Resolved, that the University shall become a Member of Commonfund, pursuant to the Constitution, By-laws and rules of Commonfund thereby becoming entitled to invest in the various investment funds established and maintained or sponsored by Commonfund.

Further Resolved, the University empowers and authorizes the Vice President for Finance and Administration to apply for such Membership and to act on behalf of and in the name of the University, in matters relating to Commonfund and, in particular, to specify to Commonfund the investment fund(s) of the Commonfund in which Assets of the University should be invested or to which they should be transferred, to specify the distribution option or options applicable to such investment, to withdraw all or any portion of the Assets from any one(1) or more of the investment fund(s), to make representations and warranties and to extend covenants binding upon the University and generally to conduct affairs with Commonfund on behalf the University, subject, however, to the understanding that any withdrawal shall be limited to a remittance by Commonfund to a bank or other depository institution for credit to an account of the University.

Further Resolved, the University authorizes the Vice President for Finance and Administration to designate one(1) or more additional persons, who may or may not be officers for the University, to act for and on behalf of the University as if directly authorized pursuant to the terms described above.

Further Resolved, the University authorizes the Vice President for Finance and Administration or his/her designee to enter into a Trust agreement with Wachovia Bank, N.A. (the "Trustee") for the purpose of arranging for the management of that portion of the University's funds that are normally invested in short-to intermediate-term fixed securities and to transfer, from time to time, such funds to the Trustee with the understanding that the Trustee will invest the funds, in accordance with the terms of the Trust Agreement, in The Common Fund for short Term Investments (the "Short Term Fund"), under the terms set forth in the Plan dated September 9, 1974 as amended, such funds as so deposited, being referred to herein as the "Trust Fund," and for the purpose to make contributions to, and withdrawals from, the Trust Fund, and to give instructions to, and otherwise effect transactions with the Trustee, subject, however, to the understanding that any withdrawal of funds shall be limited to a remittance by the Trustee to a bank or other depository institution for credit to an account of the University.

Further Resolved, this resolution shall supersede prior resolutions concerning the subject matter hereof to the extent inconsistent herewith and shall continue to full force and effect until written notice of any amendment or recession hereof has been received by Commonfund and, in the case of the Short Term Fund, the Trustee.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

6. Authority and Responsibility for External Financial Accounts of Bowling Green State University was discussed. This item gives authorization to CFO Stoll to sign on various accounts on behalf of the University.

Authority and Responsibility for External Financial Accounts of Bowling Green State University

No. 14-2007 Marsh moved and Wilcox seconded that:

- Whereas, from time to time it is appropriate and necessary for the University to establish accounts with those external financial institutions that have been pre-approved by the Board as authorized depositories for University funds ("Authorized Depositories");
- Whereas, such accounts may be designated to perform a variety of functions to facilitate the business transactions, investments, or other legal financial interests of the University;
- Whereas, on occasion it is in the best financial interest of the University to establish certain accounts on an expedited basis to address rapidly emerging business or investment requirements or other issues of immediate concern; and
- Whereas, in all circumstances, however, the University must ensure that establishment and operation of its accounts are protected by adequate controls and safeguards and, further, that such accounts are properly recorded on, and detailed in, the University's financial records.

Now Therefore It is Resolved, that pursuant to Sections 3341.02, 3341.04, 3345.05 of the Ohio Revised Code, and such other provisions of state and federal law as may be applicable, the President and the Vice President for Finance and Administration of the University may jointly execute and deliver such agreements and instruments as may be necessary and appropriate to establish University accounts (to be held in trust by the Board) in one or more Authorized Depositories for the purpose of carrying on the business operations, investment needs, or other legal interests of the University;

Resolved, that the President and the Vice President for Finance and Administration of the University may jointly designate those University employees who have signatory authority with an Authorized Depository to effect transactions involving one or more University accounts held by that Depository;

Resolved, that the Vice President for Finance and Administration of the University shall implement and maintain such internal and external controls as such Vice President believes necessary and appropriate including, but not limited to, multiple approval levels, system reviews, controlled access, and reporting and monitoring requirements, to ensure that funds held in University accounts are properly accounted for and used only for their intended purpose;

Resolved, the independent external auditors of the University are informed during each audit cycle of all external University accounts and that such auditors report to the Audit Committee of the Board each year as to whether such accounts are properly recorded on, and detailed in, the University's financial records

Resolved, that upon the execution and delivery of such documents and instruments as are described in this Resolution by the President and the Vice President for Finance and Administration, the same shall be deemed: (a) to be conclusive evidence of the University's satisfaction therewith, and shall be binding on the University; and (b) to be authorization for the President and/or Vice President for Finance and Administration to perform all acts that may be required to carry out the purpose of this Resolution, and to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents and instruments;

Resolved, the actions of the President, the Vice President for Finance and Administration, and other employees of the University, up to and including the date of this Resolution, to maintain and operate University accounts in Authorized Depositories are hereby ratified, confirmed, and approved; and

Resolved, that as of the date of this Resolution the following financial institutions are deemed to be Authorized Depositories of the University:

- Huntington National Bank (Huntington Bancshares Incorporated)
- STAR Ohio (The State Treasury Asset Reserve of Ohio)
- Fifth Third Bank (Fifth Third Bancorp)
- First Federal bank (First Defiance Financial Corp.)
- JPMorganChase and Co.
- Credit Lyonnais (Le Crédit Lyonnais (LCL)) (France)
- Salzburger Landes-Hypothekenbank AG (Austria)
- Caixa d'Estratvis i Pensions de Barcelona (La Caixa) (Spain)
- Key Bank (KeyCorp)
- National City Bank (National City Corporation)

7. An electrical renovation in McDonald was discussed. A new electric feed to McDonald Hall will allow upgrading of the building and also let the campus benefit from city upgrades that took place several years ago.

McDonald Electrical Feed - Renovation

No. 15-2007 Marsh moved and Primrose seconded that:

Whereas, renewal and replacement funds set aside in the accounts of Residence Life in the amount of \$1,300,000 have been identified for the renovation of the McDonald Electrical Feed, and

Whereas, this project will address the need to provide adequate primary electrical, cable feeds, renovated mechanical rooms, switch gear, duct bank, and related wiring to the McDonald quadrangle, and

Whereas, the design, bidding, and construction will follow all applicable state laws and regulations;

Now Therefore, Be It Resolved, that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with this project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

8. Offenhaur Cooling Tower Replacement and Relocation

No. 16-2007 Marsh moved and Harbal seconded that:

Whereas, renewal and replacement funds set aside in the accounts of Residence Life in the amount of \$600,000 have been identified for the replacement and relocation of the Offenhaur cooling tower, and

Whereas, this project will address the need to replace the existing, aged cooling tower as well as relocate it in preparation for a future dining hall renovation, and

Whereas, the design, bidding, and construction will follow all applicable state laws and regulations;

Now Therefore Be It Resolved that the Bowling Green State University Board of Trustees hereby authorizes the Vice President for Finance and Administration to proceed with this project as described above.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

9. Personnel Changes

No. 17-2007 Marsh moved and Wilcox seconded that the Board of Trustees has reviewed and ratified the Personnel changes since the September 28, 2007, meeting.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

PERSONNEL CHANGES FULL-TIME FACULTY November 29, 2007

New

Appointments

Name (last, first)	Rank	Department	College	Effective Date/Status/Salary
Hoffman, Richard	Instructor	Teaching and Learning	EDHD	August 8, 2007. Non-tenure fixed term 1/1.

Changes in Assignment, Rank and/or Salary

Name (last, first)	Rank	Department	College	Change/Effective Date
Dimling, Lisa	Assistant Professor	Intervention Services	EDHD	Change in rank, status, and salary from Instructor, fixed term, to Assistant Professor, probationary 1/7. Completed PhD. Effective: 8/16/07.
Min, Hokey	Professor	Management	CBA	Addition of stipend for serving as James R. Good Chair in Global Strategy. Effective: 8/8/07.
Laatsch, Francis	Associate Professor	Finance	CBA	Addition of stipend as the Ashel Bryan/Sky Bank Professor. Effective: 8/8/07.

Lord, Alan T.	Professor	Accounting and Management Information Systems	CBA	Addition of stipend as the Ernst & Young Professor of Accountancy. Effective: 8/8/07.
Payne, Danielle	Assistant Professor	Sociology	A&S	Change in rank, status, and salary from Instructor, fixed term, to Assistant Professor, probationary 1/7. Completion of PhD. Effective: 9/7/07.
Broughton, Kelly	Associate Professor	University Libraries	UL	Addition of stipend for additional duties. Effective: 11/1/07 - 2/28/08.

Leaves without pay

Name (last, first)	Rank	Department	College	Effective Date
Gorsevski, Peter	Assistant Professor	Geology	A&S	Spring Semester 2008
Hoffman, Corneliu	Associate Professor	Mathematics and Statistics	A&S	Spring Semester 2008

Resignations

Name (last, first)	Rank	Department	College	Effective Date
Deme, Mariam K.	Instructor	Ethnic Studies	A&S	August 3, 2007
Cruz, Josue	Professor	Dean's Office	EDHD	October 31, 2007

Retirements

Name (last, first)	Rank	Department	College	Effective Date
Dunning, Larry	Professor	Computer Science	A&S	December 31, 2007

Death

Name (last, first)	Rank	Department	College	Effective Date
Burke, Julie A.	Associate Professor	Interpersonal Communications	A&S	October 31, 2007

**PERSONNEL CHANGES
ADMINISTRATIVE STAFF**

September 28, 2007 through November 1, 2007

New Appointments: Full Time

Name (last, first)	Position	College/Department	Effective Dates
<u>Executive Vice-President</u>			
Cummings, Grant Alan	Technology Support Specialist	Information Technology Services	09/17/2007 to 06/30/08
<u>Provost and Academic Affairs</u>			
Bartman, Christi	Acting Assistant Director	Canadian Studies Program	09/17/2007 to 06/30/08
<u>Student Affairs</u>			
Blanc, Richard	Assistant Baseball Coach	Intercollegiate Athletics	09/16/2007 to 06/30/08
Coulter, Mary Kay	Academic/Life Skills Coordinator	College of Arts and Sciences	08/22/2007 to 06/30/08
Potocnak, Jennifer	Interim Student Insurance Office Manager	Student Health Service	10/17/2007 to 06/30/08
Taylor, Crystal	Assistant Director	Student Support Services	10/8/2007 to 06/30/08
<u>University Advancement</u>			
Frye, Kelli M.	Assistant Director	Development and Alumni Affairs	09/19/2007 to 06/30/08

Changes in Assignment, Title, and/or Salary

Name (last, first)	Position	College/Department	Effective Dates
<u>Executive Vice-President</u>			
Armentano, Terence	From: Instructional Desing/Multimedia Specialist To: Assistant Director, IDEAL (change in title and salary due to position re- evaluation)	Continuing and Extended Education	11/1/2007 to 06/30/08

Safian, David	From: Systems Programmer To: Senior Systems Administrator (change in title and salary due to position re- evaluation)	Information Technology Services	07/1/2007 to 06/30/08
Tucker, Judith M	From: Manager of Media, Instructional TV and Editor To: Associate Director for Professional Development (change in title and salary due to promotion to a new position)	NWOET	09/01/07 to 06/30/08

Name (last, first)	Position	College/Department	Effective Dates
<u>Provost and Academic Affairs</u>			
Julien, Jason	From: PC and Network Support Specialist To: Systems Programmer (change in title and salary due to position re-evaluation)	College of Business Administration	10/1/2007 to 06/30/08
Myers, Michael C.	From: Server Manager To: Acting Director, Tech. Support Staff (change in title and salary due to interim appointment)	Tech. Support Staff-Firelands College	09/03/2007 to 06/30/08
Nurnberger-Haag, Julie	Assistant Director (change in salary due to one time stipend for short term project)	COSMOS	09/17/2007 to 06/30/08
<u>Student Affairs</u>			
Blais, Janna V.	From: Associate Athletic Director and Senior Woman Administrator To: Senior Associate Athletic Director and Senior Woman Administrator (change in title and salary due to market adjustment)	Intercollegiate Athletics	10/01/2007 to 06/30/08
Delahoy, Brian	Director of Marketing and Promotions (change in salary due to market adjustment)	Intercollegiate Athletics	07/01/2007 to 06/30/08
Ebersbach, Dave	Coordinator of Football Operations (change in salary due to market adjustment)	Intercollegiate Athletics	07/01/2007 to 06/30/08

Cook, Terrie	From: Academic Coordinator/Upward Bound To: Interim Assistant Director (change in title & salary due to interim appointment)	Pre-College Services	09/01/2007 to 06/30/08
Noftz, Jeffrey B.	Staff Physician (change from Part time to Full time)	Intercollegiate Athletics	10/01/2007 to 06/30/08

Contracts Concluded

Name (last, first)	Position	College/Department	Reason	Effective Date
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Executive Vice-President

Partin, Kelly A	Educational Services Trainer/Facilitator	WBGU-TV	Accepted another position	09/14/07
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Contracts Concluded

Name (last, first)	Position	College/Department	Reason	Effective Date
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Student Affairs

Batove, April	Student Insurance Office Manager	Student Health Service	Accepted another position	10/16/07
Chen, Bai-Yin	Resident Psychologist	Counseling Center	Accepted another position	10/31/07
Puffer, Cindy	Pharmacy Coordinator	Student Health Service	Accepted another position	10/31/07

Retirements

Name (last, first)	Position	College/Department	Retirement Plan	Effective Date
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Provost and Academic Affairs

Smith, Deborah	Executive Assistant to Dean	Graduate College	OPERS	11/01/07
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Finance and Administration

Thomas, Ilse	Investment Manager	Treasurer's Office	OPERS	11/01/07
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10. Promotion and tenure of Sherry Wells-Jensen was discussed. Sherry is an Assistant Professor in the Department of English.

Promotion and Tenure

No. 18-2007 Marsh moved and Harbal seconded that approval be given to the Promotion and Tenure recommendation for Sheri Wells-Jensen, as submitted.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, and Mr. Voll. Nine affirmative votes.

11. Out-of-Cycle Special Fees for Study Abroad

No. 19-2007 Marsh moved and Voll seconded that approval be given to the changes the Special Fees for Study Abroad, effective summer 2008, as listed.

CAPITAL CAMPAIGN UPDATE

Mr. Sebo announced that the \$120 million goal has been reached, although there is still a year and a half left and several projects still need funding. There will be an ongoing effort to continue to raise money for the campaign.

AUDIT COMMITTEE

Mr. Moore gave an update on the audit committee, which met November 29, 2007. An internal audit overview was given along with a presentation of the single audit and financial statements audit by Ernst and Young for the year ending June 30, 2007. An Audit Committee executive session was held for 30 minutes with Ernst and Young to discuss the audit and no actions were taken.

INVESTMENT COMMITTEE

Mr. Wilcox gave an update on the joint investment committee which met November 29. The meeting included the Foundation's Investment committee and consultants from Hartland & Company. The foundation's assets are approximately \$100 million and the university assets are approximately \$126 million. From the university's standpoint, on a fiscal year-to-date non-annualized return, from July 1 through October 31, BGSU is at 4.3 percent. Portfolios, alternative investment hedge funds, and further discussions about rebalancing and reallocation were all discussed. It was voted to terminate the large cap value manager and reallocate those funds to a value index fund and a large cap growth manager.

Trustee Primrose gave an update on sponsored grants and contracts.

SPONSORED GRANTS AND CONTRACTS AWARDED: July, August, and September 2007

No. 20-2008 Primrose moved and Wilcox seconded that grants and/or contracts in the amount of \$4,785,248.00 for the month of July, \$9,590,456.00 for the month of August, and \$729,733.00 for the month of September 2007, be accepted and expenditures applicable thereto in that amount be authorized.

	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
July	4,785,248.00	4,785,248.00
August	9,590,456.00	14,375,704.00
September	729,733.00	15,105,473.00

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The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, Mr. Voll. The motion was approved with 9 affirmative votes.

EVALUATION COMMITTEE

The evaluation committee met and discussed the ongoing contractual relationship with Dr. Ribeau and expressed satisfaction with the state of BGSU and Firelands at this time. Accomplishments were discussed and a 3% raise was given to Dr. Ribeau.

President's Compensation

No. 21-2007 Marsh moved and Wilcox seconded that in recognition of his outstanding leadership and continuing dedication to Bowling Green State University, President Sidney A. Ribeau receive a 3% salary increase for the calendar year 2008.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Mr. Harbal, Ms. Imhoff, Mr. Marsh, Mr. Moore, Mr. Primrose, Ms. Ryan, Mr. Sebo, Mr. Wilcox, Mr. Voll. The motion was approved with 9 affirmative votes.

REPORTS - CONSTITUENT REPRESENTATIVES

Firelands College Board Representative – Amie Gohlike

Ms. Gohlike greeted the Board and thanked everyone for coming to Firelands.

The Annual College Scholarship Breakfast was held October 19. It was organized by the BGSU Firelands Office of Admissions and Financial Aid under the leadership of Ms. Deborah Divers who brought together over 250 donors, scholarship recipients, families, and friends to celebrate the importance of scholarships both at Firelands and the main Bowling Green campus.

International night was held October 20 and raised nearly \$30,000 dollars for student scholarships. A special thanks was given to BGSU Firelands Development and Advisory Boards and Dr. Bill Balzer for their guidance and contributions. Scholarship recipients, Marcus Harris and Jacob Smith, added personal testimonials on how scholarships impact their lives.

Jeanette Walls, author of the All College Book, "Glass Castle" gave a keynote address on October 25 and over 500 students, community members, faculty and staff attended.

Firelands College Theatre presented *Some Enchanted Evening: the Songs of Rogers and Hammerstein*, November 1 - 4. *Some Enchanted Evening* featured 40 songs from the stage, film and television musicals created by Richard Rogers and Oscar Hammerstein. Guest artist, John Glan, a vocal instructor and performer in New York, was joined by area veterans, resident performers, and BGSU Firelands students to form the 25 member cast.

The Annual Beggar's Banquet was held November 14 with approximately 275 students, faculty and staff. This Thanksgiving celebration is organized by Campus Activities Coordinator, Sandy DiCarlo, and 930 canned goods were collected for Care-n-Share. An unused portion of the hot food went to the Volunteers of America Crossroads Homeless Shelter.

The Firelands Community Job Fair was held November 16. BGSU Firelands, Erie and Huron County job stores, the Huron Chamber of Commerce, and the Erie County Chamber of Commerce co-sponsored the fair. Career Services Coordinator, John Clark, organized the event which included representatives from local employers in Sandusky, Norwalk, Bellevue, Willard, Elyria and Port Clinton.

Ms. Gohlike briefly discussed her personal experiences at BGSU Firelands and was very thankful that so many people were supportive of her as she took classes.

Administrative Staff Council Representative – Kim Fleshman

Kim Fleshman greeted the Board and thanked Firelands for their hospitality.

ASC held a fall reception October 10. At the reception, Diane Regan, from International Programs, was given the Ferrari Award. ASC also awarded eight student scholarships totaling \$5,000 and eight administrative staff professional development grants at that time.

On November 17, ASC participated in the Bowling Green Holiday Parade.

ASC is also working on the following projects:

1. Mr. Kendall is representing ASC on the University Work Group.
2. The ASC Personnel Welfare committee is working on the Non-Compensation Conciliation process.
3. An amendment to the ASC handbook regarding the ombudsperson position is being discussed along with a catastrophic leave bank.
4. ASC is working on a resolution requesting that gender identity and expression be added to the University's anti-discrimination and anti-harassment policies.

ASC attended the forum with Chancellor Fingerhut that was held on November 7. The discussion was very informative and ASC was pleased to be included.

Classified Staff Council Representative – Judy Hagemann

Ms. Hagemann greeted the Board.

The passage of House Bill 187 continues to dominate the attention of Classified Staff Council. Several ad hoc committees were formed breaking down the areas of the Ohio Revised Code that are affected by this bill. Each committee will bring in an understanding of current practices and policies, identifying the strengths and weaknesses, and perhaps develop ideas for improvement. Open forums were held to help the classified staff understand the implications of the Bill. The resolution that calls for incremental, consultative, and controlled change, reinforces BGSU's commitment to making the University a better place through shared governance. At the last meeting of CSC, Rebecca Ferguson and Marsha Serio presented the layoff process as it is now defined by House Bill 187.

Council members represented CSC in a holiday parade. Our thanks to Imogene Krift, a BGSU Retiree, who did an outstanding job as Mrs. Claus. This was a great way to promote BGSU.

We were very disappointed that CSC could not host a tent at a home football game this season. Unfortunately, the budget could not handle the change in the catering policy. The funds were reallocated to the annual golf outing instead.

The condition of the BGSU facilities is a concern among classified staff, especially the tunnels. Water and sparking wires make the tunnels a safety hazard.

Ms. Hagemann asked the Board if the University was considering purchasing the former Sky Bank building at Research Enterprise Park. The facility is great and could be an asset to the University.

At the last Board meeting, Chair Elect, Faith Olson, addressed the board. She mentioned that the classified workforce had diminished by 397 positions over the last five years. Staffing levels continue to be a concern. The implementation of FMS has increased the time it takes staff across campus to process transactions to the business office. We formally had 12 plumbers, we are down to 4. These are just a few examples. Ms. Hagemann is hoping to discuss numbers of maintenance staff per square foot to make sure the right amount of staff is hired to keep facilities in good condition. Classified staff deserve our thanks for working so hard to make BGSU a great place for our students.

Finally, Ms. Hagemann stated that classified staff is currently working on revising the disclaimer at the beginning of its Handbook. A revision to the disclaimer will be brought to the Board soon.

Faculty Representative – Pat Pauken

Mr. Pauken greeted the Board. Mr. Pauken recognized Ellen Williams as Vice-Chair and thanked the Firelands faculty for being in attendance.

Faculty Senate held an Open Forum on October 30, 2007 to discuss BGSU's Five Year Plan. The speakers were Provost and Vice President for Academic Affairs, Shirley Baugher; Chief Financial Officer, Sheri Stoll; and Associate Vice President for Governmental Relations, Sandra MacNevin. The forum was well attended with University community members joining live, via video conferencing, and via the internet. Mr. Pauken thanked everyone for making the event a huge success.

An annual banquet was held to recognize faculty for their service to the university. Ken Snead won the Master Teacher Award and Keith Bernard and Mark Early shared the Faculty Senate Distinguished Service Award. Also, Julie Burke, who recently lost a very courageous battle to cancer, was recognized for her outstanding work as Department Chair for Interpersonal Communications.

The Faculty Senate Officers and Senate Executive Committee were pleased to welcome Chancellor Eric Fingerhut to campus on November 7 and 8. It was a very productive and successful meeting.

Faculty Senate held meetings to discuss House Bill 187 and safety and security of electronic records. Mr. Pauken thanked the Board for voting on the guidelines for House Bill 187.

The Committee on Academic Affairs is preparing to present the results of the faculty survey which was conducted last spring. There was a 40% response rate and the results will help Faculty Senate identify issues for future work.

Faculty Senate standing committees and ad hoc committees are busy working on several issues that will come to the senate floor in the spring semester.

1. The Faculty Personnel Conciliation Committee is working on charter language that will help clarify the procedures and the due process rights of all parties involved in grievances.
2. An ad hoc committee is set to work with the Provost office to finalize the faculty sanctions policy.
3. A committee is working with the Provost office on drafting a policy for flexible tenure clocks to allow faculty members, under particular circumstances, to extend their time for submission of their tenure and promotion portfolios if needed for maternity leave, family medical leave, etc.

Mr. Pauken congratulated Sherry Wells-Jenson on her tenure and promotion to Associate Professor.

Finally, the Faculty Senate congratulated former Faculty Senate Chair and previous Distinguished Service Award winner, Fionna MacKinnon, on her retirement from BGSU after several outstanding years of service to the College of Education and Human Development and to BGSU as a whole.

Graduate Student Representative – Gina Ondercin

Gina Ondercin, the Vice President for the Graduate Student Senate, greeted the Board.

At the November GSS meeting, a top ten list of graduate student concerns was reviewed. Concerns and action items were discussed.

GSS is working on Graduate Student Recognition Month. In the past, it has only been held for a week, but this year, GSS would like it to include one month. More information will be shared closer to the date.

GSS is currently working on legislation and support for student money management services.

A GSS committee is being put together to discuss the value of graduate students to the University community.

On December 2, several GSS students are going to Toledo to attend Grad Day at the Toledo Zoo. This event will allow them to share information and expand social networking opportunities.

The Annual Grad Jam is in celebration of the end of the semester. An inaugural silent auction will be held in honor of the BG Teen Center on December 7, 2007.

A new Graduate Newsletter was distributed.

Since Brady Gaskins' term ends in the spring semester, GSS has started the process to accept applications for a new graduate student representative for the Board of Trustees.

Undergraduate Student Representative – Johnnie Lewis

Mr. Lewis greeted the Board.

Over the course of the semester, USG has been hard at work representing students in a number of capacities. A new communication plan has been implemented which includes: a monthly campus email to all undergraduate students, a newly designed website, and a "Got issues?" comment box. A number of ideas and concerns have been raised in the comment boxes.

USG has passed legislation expressing support for the new money management services office.

Finally, as the semester winds down, USG looks forward to next semester. USG will be having a spring retreat on January 12.

PRESIDENT'S REPORT

Dr. Ribeau thanked everyone at Firelands for their hospitality and for all that they have done for the University over the years. Through the leadership of the Firelands Deans in the past several years, the campus has grown incredibly and we should be proud.

The Board and the Bowling Green campus values and appreciates all that is accomplished at Firelands. Growth is coming from community colleges, two year schools, and collaboration between regional and main campuses. Firelands is to be thanked because it contributes to a bright future for BGSU.

ANNOUNCEMENTS

Commencement will be held December 14 and 15.

A Special Board meeting will be held on February 19, 2008. It will be an executive session discussing personnel issues and there is no anticipated action taken during that meeting.

The next meeting will be held at BGSU Main campus on February 28 - 29, 2008.

ADJOURNMENT

The meeting was adjourned at 12:20 p.m.